

10 FAM 620

OFFICE OF GEOGRAPHIC LIAISON (CII/G) FUNCTIONS AND PROGRAMS

(TL:PEC-01; 10-01-1999)

10 FAM 621 OVERVIEW

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a. The Office of Geographic Liaison is the point of contact for missions abroad with the R/IIP in Washington, D.C. headquarters. All requests for R/IIP products and services come from the field to the regional program officers who direct the requests to the appropriate thematic team.

b. The office includes permanent multi-functional geographic teams as well as functional teams. It also encompasses multi-regional groups of persons with similar responsibilities and ad-hoc teams created to respond to particular needs. The multi-functional geographic teams include regional program officers, writer-editors, regional information officers, and translators, all directed by a team leader. R/IIP/G teams are composed of Foreign Service Officers and specialists and Civil Service employees. R/IIP members work in the United States and at missions abroad.

c. The R/IIP/G teams are responsible for ensuring that R/IIP provides a broad range of products that conform to local technological and cultural requirements. These products will address mission program plan objectives as aggregated under worldwide priority themes. They work closely with posts abroad and the Regional Bureaus to provide posts with appropriate information tools and resources to meet mission determined national policy goals.

10 FAM 622 PRODUCTS AND SERVICES

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a. The Washington File, a daily compilation of official texts and transcripts on U.S. policy issues, staff written articles, backgrounders and summaries of U.S. policy. R/IIP also transmits for staff use only the Foreign Service (FS) File, a composite of newspaper editorials and staff only announcements which keep Embassy staff abreast of public opinion at home which can affect their work abroad.

b. Translation of a wide range of R/IIP print and electronic products.

c. Information resource programs.

d. Administration and procurement support for post-specific and regional publication programs.

e. Tracking budget information for speakers, publications, and other R/IIP products.

10 FAM 623 THROUGH 629 UNASSIGNED